

RECORD OF PROCEEDINGS
NEW ALBANY FINANCIAL REVIEW AND REPORTING COMMITTEE
(FRRC)

The monthly meeting of the Financial Review and Reporting Committee (FRRC) was held on Monday, December 6, 2010 at 9:00 a.m. at the Administrative Offices of New Albany – Plain Local Schools.

Members Present: Joseph Armpriester, Philip Derrow, Sue Fox, Laura Kohler, Cheri Lehmann, Dave Maul, Brian Ramsay, Bill Reimer, and Ken Stark

Also Present: Lynn Davis, Madeline Partlow, Jeff Warner, and Lori Wince

Members Absent: Dave Demers, Lesa Shoemaker, and Chris Luffler

- Welcome and Introduction: Treasurer, Brian Ramsay welcomed everyone to the meeting.
- Approval of Minutes for 10.7.10 and 10.18.10 Meeting:
Motion by Dave Maul, Second by Philip Derrow
Motion carried by all members to approve the October 7, 2010 and October 18, 2010 FRRC meeting minutes.

Dave Maul made a request asked if the minutes for the FRRC meeting be sent out in a more timely manner. Brian indicated they would be sent as soon as possible after the meeting.

- Discussion and overview on internal cost-savings measures: Brian Ramsay shared that the Treasurer's Office has given building budget reports to each building administrators. He also stated that he has asked that each administrator develop a needs-based budget to determine what expenditures are absolutely necessary for the remainder of the school year. He has asked that these plans be developed and submitted by December 17, 2010. Once received, Brian noted that he will review the building budgets and will have more information to report at the January FRRC meeting.

Dr. Bill Reimer noted that Brian also asked the administrators to look for any areas of potential savings that would not negatively impact teaching and learning. These areas can be saved once identified.

Committee Member asked if we will follow this process for next year's budget as well. Treasurer Ramsay indicated that we would follow that process for next year as well, but indicated that timelines had not yet been established until this year's analysis has been completed. Director of Operations, Ken Stark, also noted that the administrators were also currently preparing staff projections for next year, which would be a part of this process.

Board Member Cheri Lehman also shared the importance of the District

communicating that we understand the economic concerns in the community and are doing our part. Brian noted that one of our local reporters was present and also stated that this will be communicated in the Annual Report.

- Discussion and overview on external cost-savings measures: Brian Ramsay stated that the district has hired an external consultant, K-12 Consulting, to analyze information from the CUPP Report and compare our district to other comparison districts. Brian shared four handouts with the Committee including:
 - 1) CUPP Report data comparing New Albany-Plain Local School District to its 20 most similar school districts that have been identified by the Ohio Department of Education (ODE)
 - 2) CUPP Report data comparing New Albany-Plain Local School District to that of other Franklin County public school districts
 - 3) Charts comparing the Classroom Teachers' Average Salary and K-12 Regular Education Pupil Teacher Ratio of New Albany-Plain Local School District to the 20 most similar school districts that have been identified by ODE
 - 4) Charts comparing the Classroom Teachers' Average Salary and K-12 Regular Education Pupil Teacher Ratio of New Albany-Plain Local School District to that of other Franklin County public school districts

Brian Ramsay noted in the charts that New Albany ranks number 9 of 21 similar school districts, and number 6 of 16 in Franklin County public school districts for average classroom teacher salary. He also noted that one area we could look at would be to consider how many positions we hire, noting that a savings of positions this year would have a compounding effect over the course of the next five years.

Committee member, asked how the consultant group was identified and asked for clarification on what we asked them to do. Brian Ramsay stated that we had asked them to study the ODE, CUPP report to analyze what areas we compare to our similar districts and peer districts, what areas we do well in. Also, to mention areas that we might be able to consider a potential cost-savings.

Committee member Phil Derrow, noted that these charts do not reflect the full context of the data, since they do not show the length of tenure of the teachers, years with the district, or other factors. Mr. Derrow stressed the need to look at what we are doing here in New Albany, regardless of what other districts are doing, and noted that without the full context comparative data may not be relevant anyway.

Interim Superintendent, Bill Reimer explained that we are looking at this data from other districts as foundational information to create a baseline to work from in creating our potential cost savings list.

Board member Laura Kohler asked if the external report will be done in January. Brian Ramsay indicated that it would be sent out prior to our next meeting. Laura Kohler stressed the importance of areas B, E, and G in the CUPP report.

Philip Derrow noted that we have to focus on the educational outputs, the educational results achieved for the money spent.

- Board of Education Variance Report: Brian Ramsay went over the variance report and discussed the variances that were shown in each area. The variance report showed a 0.78% variance for the fiscal year to date totals.
- Questions and Feedback: There was some discussion of the variance report and whether the variances shown were time sensitive or would remain the same over the course of the year. Each line item of the variance report was discussed.

Committee member, Dave Maul, asked if the group could get information showing the projected end of year variances. Brian Ramsay stated that it was possible and that he would have that for the Committee at the January meeting.

Next Meeting: A tentative meeting is set for Tuesday, January 18, 2011, from 9:00-10:30 am in the school district's Administrative Offices. The Board of Education will set the actual dates at the Board organizational meeting in January 2011.

Adjournment: The meeting was adjourned at 10:10 a.m.