



**New Albany-Plain Local Schools
College Credit Plus Handbook
2023-2024**

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College Credit Plus

College Credit Plus is a program that gives high school/middle school students in grades 7–12 an opportunity to be enrolled in both high/middle school and college coursework at the same time. Students must qualify academically and the tuition will be paid by New Albany-Plain Local Schools. College Credit Plus replaces Ohio's Post-Secondary Enrollment Options program (PSEO) and all dual enrollment programs.

Advantages of College Credit Plus

For the student who is eligible for College Credit Plus, he/she must be academically ready for college-level courses and be willing to follow the procedures outlined by the university while still in high/middle school.

Students will enjoy the following benefits:

- Students may earn (transcribed) college credit and high school credit upon successful completion of the course
- Accelerate the achievement of educational goals
- Eliminate duplication of high school and college course content
- Increase the rigor and challenge of course offerings while in high school
- May decrease the time and cost of an Associate's or Bachelor's Degree

~CCP courses are considered "gifted services" for students who have gifted identification in superior cognitive ability or the corresponding specific academic area.

Potential Risks and Consequences

- Increased responsibility for learning
- Reduced opportunities for participation in high school activities
- Affects GPA (high school and college)
- Increased time for travel
- Potential scheduling conflicts between high school and college courses
- Potential Athletic Eligibility issues - must be scheduled for five credits per semester
- Increase potential for social discomfort
- Reduced parent involvement, due to FERPA restrictions

Students can participate in any Ohio college or university that offers the CCP Program. This includes private Institutions like Cedarville, Kenyon, Ohio Christian, etc.

College Credit Plus Registration Process



Step 1: College Credit Plus Eligibility

- Grade 7 - 12
- Attend CCP Information Session
- Submit the [Intent to Participate Form](#)
- 3.0 high school unweighted GPA OR qualifying ACT/SAT/Accuplacer Score
- If needed, submit forms to College accessibility services

Step 2: College Credit Plus College Enrollment

- Complete the College's CCP application process
- Follow instructions sent by the college which may include:
 - Orientation
 - Meeting with an academic advisor
 - **Mature Content Permission**
 - Additional Testing, if needed

Step 3: College Credit Plus Course Registration

- Follow the college's course registration process
- Meet with a NAHS school counselor to identify NAHS course & CCP Options
- Register for the course when the college window opens
- Be mindful of college add/drop/withdraw windows.
- Complete the [Confirmation of Acceptance & Course Registration form](#).

Colleges that Partner with New Albany-Plain Local Schools

Columbus State Community College (CSCC)

Students that demonstrate that they are college ready by completing an assessment (Accuplacer, ACT, SAT) or have a cumulative unweighted GPS of 3.0+.

Fall Semester

- American History to 1877
- Composition 1
- Physical Geology

Spring Semester

- American History since 1877
- Composition 2
- Physical Geology

Franklin University

Students enrolled in the Cybersecurity Program through Eastland-Fairfield Career Technical Center will all be able to earn college credit. Students demonstrate that they are college ready by completing an assessment (Accuplacer, ACT, SAT) or have a cumulative GPA of 3.0+.

Fall Semester

- Network Security
- Networking

Kenyon College - Kenyon Academic Partnership (KAP)

Kenyon awards credit based on a (unit) system. The unit system can be converted to a (semester) system that consists of

- .25 units equal 2-semester credits
- .5 units equal 4-semester credits

Fall Semester

- Quest for Justice
- Survey of Art 1
- Drawing 1
- Introduction to Theater

Spring Semester

- Quest for Justice
- Survey of Art 2
- Drawing 1
- Introduction to Theater

Kenyon College (KAP) requirements:

To participate in KAP, students must qualify and be admitted to Kenyon College. An application must be filled out in the spring of each year that will be sent to Kenyon College for approval from a Kenyon faculty member. Students will be notified over the summer if they were approved for the Kenyon course. If students are not approved, they will need to change their schedules to the appropriate High School course.

Steps in Review

Step 1: All students interested in participating in the Kenyon Academic Partnership must register for the classes during New Albany's registration or class selection process.

Step 2: Complete Kenyon's application with College Counselor.

Step 3: Have a cumulative unweighted GPS of 3.0+.

Step 4: Students must be approved by Kenyon faculty to participate.

Wright State University

Students going into grades 10, 11, and 12 who have obtained an unweighted 3.0 or better cumulative GPA, will be admitted to Wright State without test scores. Students signing up for any math course, or any course requiring a math prerequisite through Wright State, are required to submit ACT or SAT scores or complete our math placement assessment.

Fall Semester

- Intro Math for Engineering Applications

Spring Semester

- Intro Math for Engineering Application

CCP Questions & Answers

How does my child get involved in these programs?

Students interested in participating in College Credit Plus must turn in an [Intent to Participate](#) form which must be in the Guidance office by April 1st.

How are College credits converted to high school credits?

- 5 semester credits = 1.0 high school credit
- 4 semester credits = 1.0 high school credit
- 3 semester credits = 1.0 high school credit
- 2 semester credits = .67 high school credit
- 1 semester credit = .33 high school credit

How many college credits can a student earn?

Students can earn a maximum of 30 college semester credit hours per year and a maximum of 120 college semester credits prior to their high school graduation. The Ohio Department of Higher Ed. has established a formula that students must refer to when registering for middle school, high school, and college courses. This formula is utilized to assure students do not exceed full-time status.

Full-time status can be calculated as follows:

1. Determine the student's number of middle school and high school ONLY credits,
2. Multiply that number by 3, and
3. Subtract the result from the number 30
4. That number is the total number of college credits that College Credit Plus students may earn that academic year.

Any college course taken during the summer will count towards the 30 credit limit in the following school year.

Academic Accommodations

Institutions of Higher Education follow different guidelines to serve students with disabilities. High school accommodation plans and/or IEPs do not automatically transfer to college credit plus courses, even if taught at NAHS. To request accommodations in a CCP course, students must initiate the process by contacting the specific college's disability service office (DSO) and following their instructions. Students needing accommodations for classes will need to submit the required documentation to the College's Accessibility/disability service office. Students will then share a letter of accommodation with the instructor.

Transfer of credits/transcripts

Credits earned through College Credit Plus are transferable to many public and private institutions in Ohio and out of the state. Students who want to transfer to another university will need to send their transcript from the Institute of Higher Learning (IHL) to the university they plan to attend. Many of these courses apply to the general education requirement or as electives at that school. Two websites are available to help students fully understand what courses will transfer: www.collegetransfer.net or www.ohiohighered.org/transfer

How will College Credit Plus courses impact my GPA?

Per HB 487, College Credit Plus courses must receive the equivalent weight of any weighted course within a given content area. All College Credit Plus courses will be weighted at 1.2 on a 4.0 scale or on a 4.8 scale.

Weighting Grades

New Albany-Plain Local Schools will “weight” college courses if a course is weighted at the high schools in a particular subject area, per Ohio Revised Code 3365.04. Most CCP courses will be weighted on a 4.8 scale. Any questions, please see Mrs. Horning.

Underperforming students

Probation:

A student is placed on CCP probation when the student:

- Has earned lower than a cumulative 2.0 GPA in college courses OR
- Withdraws/drop from two or more courses in the same term

When on CCP Probation, the student:

- May enroll in no more than one college course
- May not enroll in a college course in the same subject in which the student previously earned a D or F or received no credit
- Students remain on probation until their cumulative GPA (college) improves to 2.0 or higher

Dismissal:

- A student is placed on CCP Dismissal when the student has met the definition of CCP Probation for two consecutive college terms.
- Once a student is dismissed from the CCP program, the student may not enroll in college courses for the following college term.

Course Eligibility

Students must complete 15 credit hours in Level 1 before progressing to Level 2.

Level 1

- Transferable courses: Part of Career-Technical Assurance Guide (CTAG), Ohio Transfer Module (OTM), or Transfer Assurance Guide (TAG) or equivalent at a private college/university. Go to www.ohiohighered.org/ohio-transfer-36 for a full list.
- Course in Computer Science, Informational Technology, Anatomy, Physiology, or Foreign Language including American Sign Language
- Technical Certificate
- 15-hour or 30-hour pathway
- Study Skills, Academic or Career Success Skills Course
- Internship course
- Another course that may be approved by the Chancellor on an annual basis

Level 2

- Any other college course that is not a level 1 course

Exceptions to the “First 15” Rule may be made if the student wishes to continue with a course in the same subject or tests directly into the Level 2 course. Students who attained the required scores on AP or IB course examinations may count the course toward the First 15.

Text Books

Students do not pay for books that are required by the CCP program. New Albany-Plain Local Schools will pay for the books. NAPLS has a library of CCP books. [NAHS Textbook Site](#)

- Students are to check with the NAHS College Center to determine if NAHS already owns the required CCP textbook
- If the books are not available through the NAHS College Center, follow the textbook instructions provided to you by the college you are attending. Depending on the college, they may reference a NAPLS account at their bookstore, provide vouchers to purchase books, etc
- If a student needs to purchase the book, then the student will need to complete the [reimbursement form](#). All requests for reimbursement must include the original itemized receipt and be returned to the High School College Center.
- Students that borrowed or purchased a book will need to return the book to the college center at the end of the semester.

Selective Service Requirement

Under the provision of the Ohio Revised Code 3345.32, a male student born after December 31, 1959, who is at least 18 years old and is classified as an Ohio resident is required to register with the Selective Service within 20 days of his 18th birthday. If this is not completed, students will be charged “out-of-state” fees. New Albany will not pay for “out of state” fees. The total cost of the course will be paid by the family.

FERPA (Family Educational Rights and Privacy ACT)

College Credit Plus students are college students and are subject to the federal FERPA. For regular college students, this means that college records are not released to anyone, even parents, without written permission from the student. For College Credit Plus students, the high school and the college may exchange information.

What access do parents have to student grades and professors/teachers?

All student assignments and grades will be completed through the college’s learning management system. Through the student’s college account, the student may have the ability to add parents as delegated access to view grades. College Credit Plus grades will be added to the students' NAHS report cards and NAHS transcripts at the end of each semester.

Parents do not reach out to college faculty to discuss academic concerns. Students must talk to college professors themselves, as professors are also bound by FERPA. If parents believe their student is experiencing any type of academic distress, they should encourage the student to reach out to their professor or their CCP advisor.

Cost

New Albany-Plain Local Schools will pay the tuition and materials for the CCP Course. *Students only pay for classes that are failed or withdrawn/dropped past the deadline.* Fees will be placed on a student’s Home Access Account. Students will be required to pay for parking and transportation to and from college/university.

Important Notice to Parents and Students

- Students taking College Credit Plus courses are subject to the rules and regulations of the university they are currently attending, including add/drop dates established by the participating institution.
- Each student will be assigned an “Academic Advisor” from the University. Any questions regarding curriculum should be addressed with the Academic Advisor provided by the University.
- While in college courses, students are introduced to a learning environment that promotes an open exchange of ideas.
- Course content is presented on an adult level and class discussions require a mature understanding of divergent viewpoints and the ability to think critically about controversial issues.
- **Mature Content:** Students must sign a student questionnaire regarding “Mature Content Material” as defined in Ohio Revised Code 3365.035
- Students should understand that these courses are college-level courses, and the amount of work, pace, and rigor of content in college courses may be much greater than in high school courses. In addition, college course grades become a part of a student’s permanent college transcript and are calculated into the college grade point average. Poor performance in college courses may affect future university admissions and financial aid. Therefore, it is important to perform well in college courses to realize the benefits of taking college courses while in high school.
- If a student fails any college course the cost of tuition, fees, and books will be charged to the student’s account in New Albany-Plain Local Schools.
- Students must meet prerequisite requirements outlined by the University or College in which they are attending.
- These courses and the grades associated with them will be reported on both the student’s high school transcript as well as college transcript.
- College transcripts can be requested by visiting the respective college or university website associated with the courses taken. New Albany-Plain Local Schools does not have access to college transcripts.
- Students and parents must sign a Permission Form to participate in a college CCP program.

[CCP Website](#)